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Dear Parents/ Carers,

### **Updates to staffing arrangements**

We are writing to you with some important updates to our staffing arrangements.

It is with regret that I have to inform you that Mrs Sharon Edwards, Nursery Room Supervisor and EYFS SENCo will be leaving Avalon on 22<sup>nd</sup> March.

Sharon has enjoyed working at Avalon for almost 10 years and has been an excellent Nursery practitioner. I know that she has found the experience of seeing so many children go through the school from Nursery to completing their Avalon journey, a very rewarding one and one which she will be sad to lose. However, Sharon is taking on a new career path and has been offered a post as Training and Assessment Officer within the North West Community Services company. I am sure that she will take this new endeavour on with her usual zest and enthusiasm. We wish her well in her future career direction.

We have started the process of recruiting for the post of Nursery Room Supervisor and will update parents in due course.

We are pleased to welcome Miss Anna Bennett to the Avalon team this term, in the role of full time Teaching Assistant. Anna has worked at St. Michaels and All Angels for over 10 years and is highly experienced working with EYFS and KS1 classes. Anna is qualified as a Higher Level Teaching Assistant. Miss Bennett will be working with Reception class primarily and will also support Year 2 class during some afternoon sessions, as appropriate. We wish her every success and warmly welcome her to Avalon.

Yours sincerely,

Mrs J Callaway  
Headteacher