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9th October 2020

Dear Parents and Carers,



**Parents' Evening Online Consultations
Reception – Year 6
Week Commencing 9th November 2020**

This term we are introducing School Cloud, as our new platform for parent's evenings. We believe it is a more convenient system than what we have used before, enabling parents to set appointments with teachers and manage bookings online.

School cloud is a website platform and thus can be accessed from all iPhone and Android phones, iPads, and tablets, as well as laptops and desktop devices.

Due to the COVID Pandemic, school cloud also offers us the ability to hold video calls with parents. This means you can have meetings with teachers at a place and time convenient to you.

Whilst the additional layer of obligations and protective measures in school, due to COVID-19, have impacted heavily on daily school routines, the format for Parent consultations, this term, will also require some adjustments. We intend to hold video calls with parents until DfE guidance supports parents being able to come into school to meet face to face. We expect that the new format will offer an efficient, and in-depth approach to help us share information and data about your children's progress and development in a timely manner, and will, for this term, replace written progress reports. Following the consultation meetings, parents will receive a profile of children's assessment data which will exemplify the contextual information and discussions from the consultation evening. We are confident this will be an improvement to the previous system, and we welcome your feedback.

We do, however, recognise that not everyone may be able to access the online system to make appointments; in this instance, please contact the school office who will be able to make appointments for you.

Consultation slots are 10 minutes to enable staff to speak to as many parents as possible. We require parents and staff to limit discussions to the allocated time to ensure that other parents' appointments are not compromised. Using the new video call system, the 10-minute slot will be automatically in place so calls will end at this point. Timers can be seen on your screen, so you are able to communicate your messages to staff during the allocated time.



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If you have a concern that requires a lengthier conversation, we request that you contact the school office to arrange for an appointment at a separate time.

If you are unable to attend the evening or to book an appointment, please email the school office to discuss.

Parents' Evening Consultation appointments will take place on the following dates:

Reception	Monday 9 th November 2020
Year 1	Monday 9 th November 2020 and Tuesday 10 th November 2020
Year 2	Monday 9 th November 2020
Year 3	Tuesday 10 th November 2020 and Wednesday 11 th November 2020
Year 4	Tuesday 10 th November 2020 and Wednesday 11 th November 2020
Year 5	Wednesday 11 th November 2020
Year 6	Thursday 12 th November 2020

Login details and instructions on how to book appointments will be sent out to parents following the half term break.

Yours sincerely

Mrs J Callaway
Headteacher