



Caldy Road  
West Kirby  
Wirral  
CH48 2HE

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E-mail: Schooloffice@avalon-school.co.uk

Headteacher: Mrs J Callaway BA Hons QTS  
jcallaway@avalon-school.co.uk

28<sup>th</sup> January 2021

Dear Parents / Carers,



### Transfer from Pre-School to Reception September 2021

I am writing with regard to the arrangements for children transferring from our Pre-School to our Reception class in September 2021.

In allocating places in the Reception class, we always give priority to our current children in the Pre School first. We would therefore like to share our offer for Reception provision with you to assist you with making a fully informed and rounded decision about the next steps for your child's educational journey.

We would now like to extend our welcome to Reception, by offering some informal, introductory discussions for parents to talk with Miss Hardy, our Reception teacher, and discuss what we can offer your child in September 2021.

If you would like to take up this opportunity for an informal discussion with Miss Hardy, please confirm this with your child's key worker in Pre School.

Parents may sometimes have questions or be unsure about other factors that perhaps influence their decision to take up a place in our Reception class, factors such as practical everyday logistics like wraparound care, school fees and financial matters, and importantly the academic and pastoral provision; we welcome the opportunity to discuss all of these matters with you too, in more depth.

We have already had a number of enquiries and statements of interest in next year's Reception class from external parents and we will soon be confirming them as secured places for September 2021.

We shall, therefore, hold provisional places for all of our current Pre-School children until Friday 26<sup>th</sup> February 2021. If you wish to confirm your child(ren)'s place(s) in Reception for September 2021, I should be grateful if you would complete and return the attached reply slip no later than Monday 1<sup>st</sup> March 2021.

We ask parents who wish to reserve their child(ren)'s place(s) in Reception class September 2021 to sign and complete the school's registration form and agreement of the school's terms and conditions.

Should you have any questions regarding the above, please do not hesitate to contact us for further assistance.

Yours sincerely

Mrs J Callaway  
Headteacher



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### Transfer from Pre-School to Reception September 2021

Child's Full Name: \_\_\_\_\_

- 1) I/ We would like to confirm an appointment to meet with the Reception Team to further discuss the offer of a place and provision for Reception September 2021.
- 2) I/ We wish to confirm a place for the above-named child for September 2021 in Reception class at Avalon School.

Parent Name \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Name \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this reply slip to the school office by  
Monday 1<sup>st</sup> March 2021**